

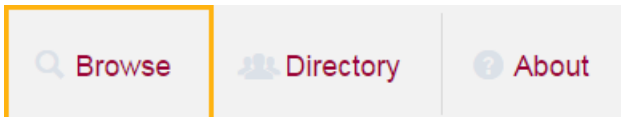
Spaces: General Information

Contents

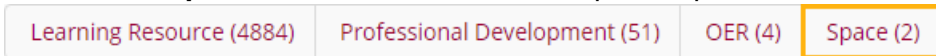
Join a Public Space	1
Accept or Decline a Space Invitation	2
Unjoin a Space.....	3

Join a Public Space

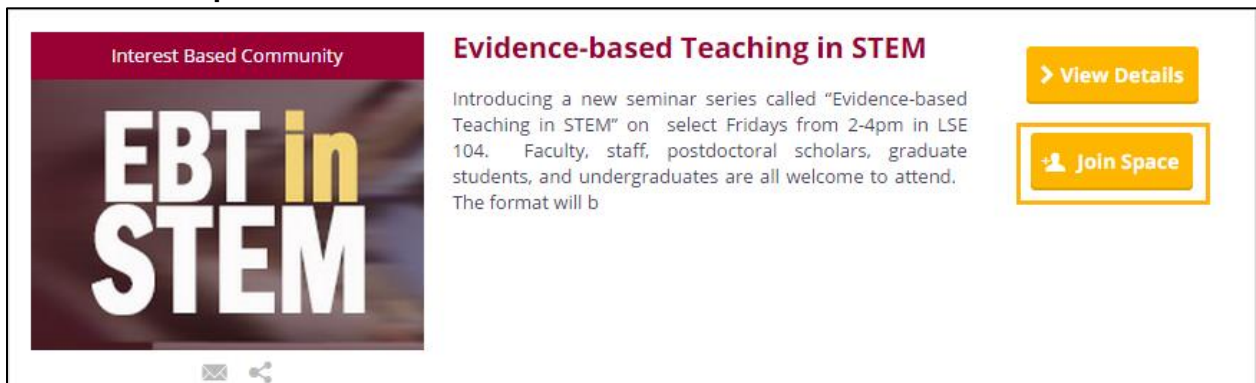
1. Click on the **Browse** tab.



2. Click on the **Space** button to review all of the public spaces.



3. *If you are already signed in, skip this step.* Sign in using your assigned PLL Username and password **OR** sign in using your ASURITE ID.
4. Click the **Join Space** button.



Interest Based Community

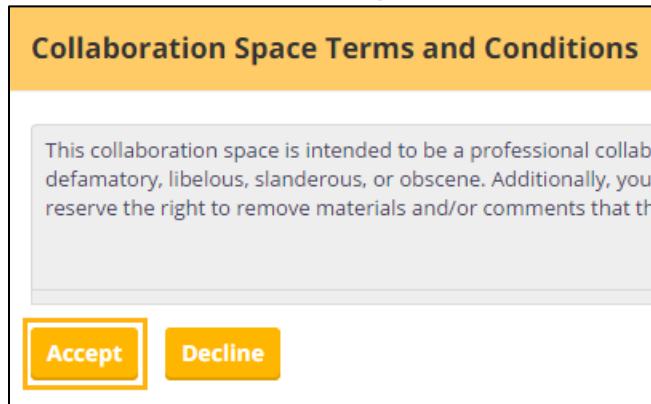
Evidence-based Teaching in STEM

Introducing a new seminar series called "Evidence-based Teaching in STEM" on select Fridays from 2-4pm in LSE 104. Faculty, staff, postdoctoral scholars, graduate students, and undergraduates are all welcome to attend. The format will b

> View Details

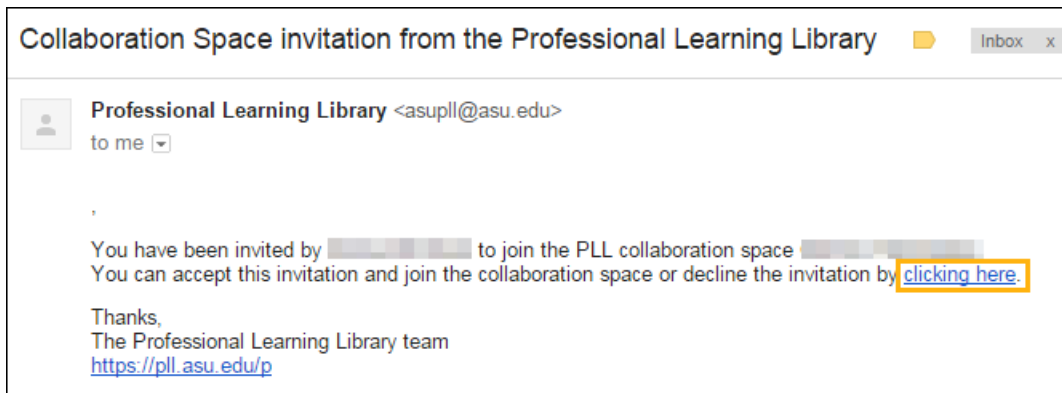
Join Space

5. Review the **Collaboration Space Terms and Conditions** and click the **Accept** button.



Accept or Decline a Space Invitation

1. Open the email titled **Collaboration Space Invitation from the Professional Learning Library** from asupll@asu.edu.
2. Click on the “**clicking here**” link to accept or decline the invitation.

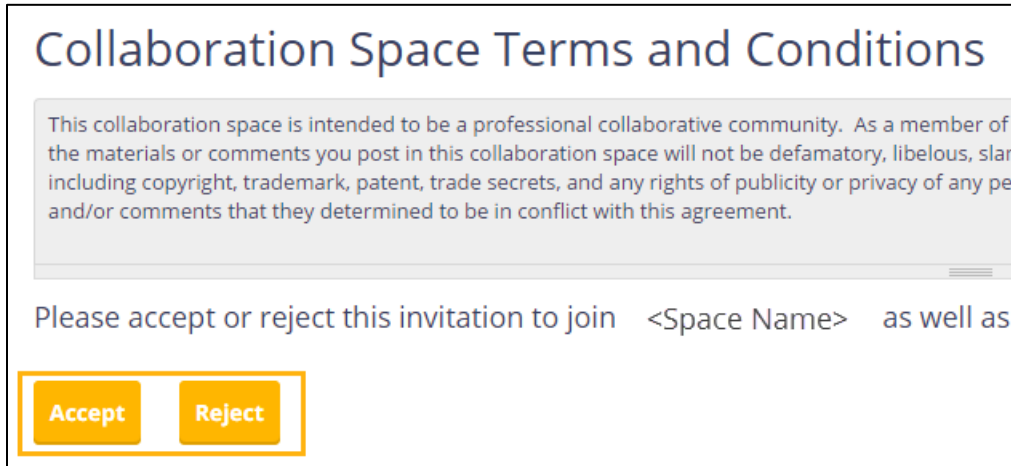


3. *Skip to step 5 if you are already signed in.* Click the **Sign In** button.



4. Sign in using your assigned PLL Username and password **OR** sign in using your ASURITE ID.

5. Review the **Collaboration Space Terms and Conditions** and click the **Accept** button to accept the space invitation, or click the **Reject** button to reject the space invitation.



Unjoin a Space

***Note: If you unjoin a Space, you will not be able to rejoin the Space, and the Space owner will not be able to resend the Space invitation. To temporarily remove yourself from a space, ask the Space owner to Block you from the Space.**

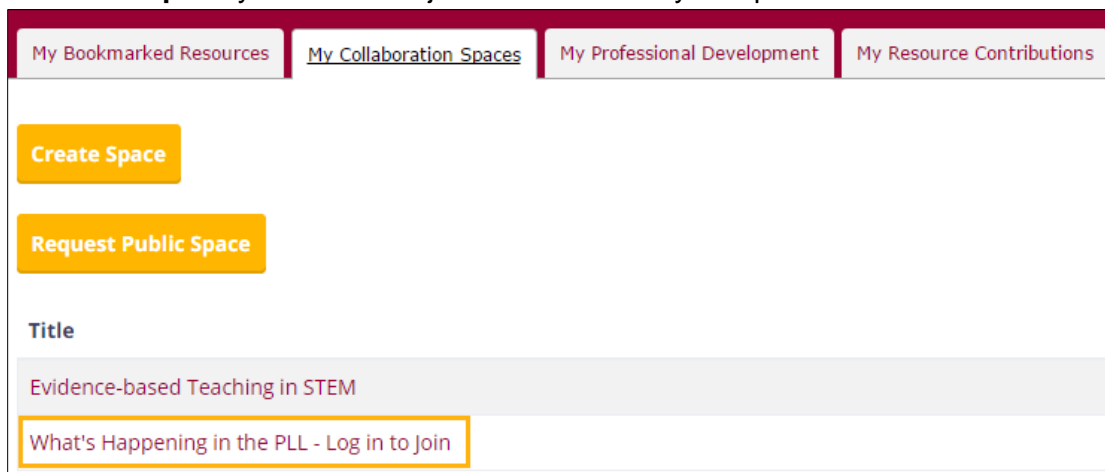
1. Make sure you are logged into the PLL.
2. Click on the **MyPLL** tab.



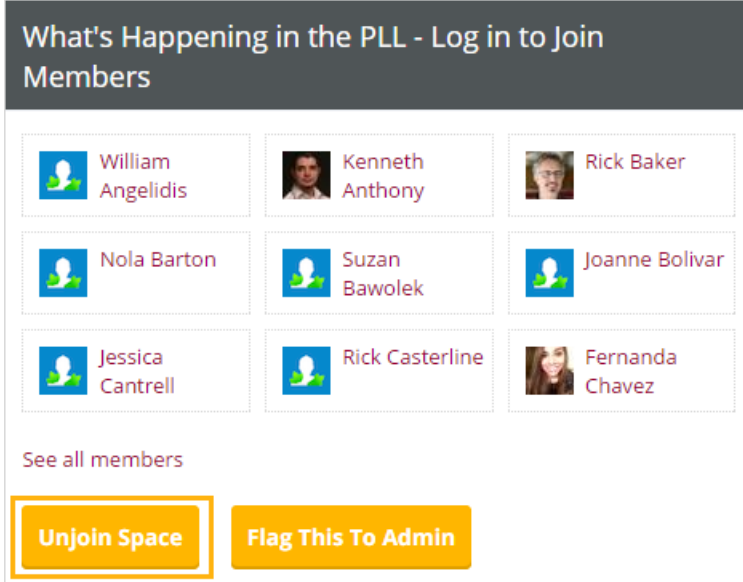
3. Click on the **My Collaboration Spaces** tab.



4. Select the **Space** you want to unjoin from the list of your spaces.



5. In the Members box, click the Unjoin Space button.



6. A pop-up box will appear to verify you want to unjoin a space. Click the **Unjoin This Space** button.

